



OMAGH LAWN TENNIS CLUB

Minutes of the AGM, held on Wednesday 12th November 2025 at the Clubhouse

- Present:**
- Jim McCann (JM)
 - Bridget Collins (BC)
 - Adam McGlue (AM)
 - Conor Loughrey
 - Karen Atchinson
 - Claire Martin
 - Anne Louise Hicks
 - Valerie Rowan
 - Mary Cuthbertson
 - Stephen Cuthbertson
 - David Grainger
 - Paddy Rogan
 - Nikki Hawkes
 - Geoff Hawkes
 - Linda Stewart
 - Anne Buchanan
 - Thelma Fitzgerald
 - Mamie Hassett
 - Gary Curry

Apologies: Received from 30 members

1	MINUTES OF PREVIOUS MEETING	ACTION
	<p>JM welcomed all attendees to the AGM.</p> <p>The minutes of the AGM held on 22nd October 2024 and the SGM held on the 2nd July 2025 were approved.</p>	
2	MATTERS ARISING	ACTION
	No action required.	
3	CHAIRMAN'S REPORT	ACTION
	<p>JM recognised and thanked the Committee for their work over the past year.</p> <p>JM also recognised and thanked our many Club Sponsors.</p> <p>JM highlighted the success of the tournaments held this year in Omagh: the Masters, Tyrone 500 & Internal Tournament and thanked Edwin, Veronica & David for the organisation of the competitions and thanked Mary Coney and her team for doing the Club proud again with the fabulous catering they provided.</p> <p>Additionally, the 20th Anniversary of the Club was a great evening and really brought together so many members of the Club socially. Thanks were given to all who made that such a success with particular thanks to Karen Atchinson, Anne Louise Hicks, Claire Martin, Mary Coney, Michele Laird, Bernie Murnaghan, Ann Cullinan & Audrey Moore.</p> <p>JM noted the great new Clubwear and thanked the sub-committee who were involved in pulling this together and Claire Martin for getting this organised.</p> <p><u>Court project update</u></p> <p>The club has now officially received confirmation of the grant award of £300,000 to deliver our program of improvements</p> <p>The letter of offer was finally received in October, and we subsequently met with the Fermanagh & Omagh District Council to discuss and better understand the terms and conditions that will be applied.</p>	

It's fair to say that it will be a challenging project to deliver, but we have accepted the offer, which we needed to do by the end of October.

High-level next steps

- Firstly we need to develop and agree the tender process, which must be approved by FODC.
- FODC stipulate that we must appoint a consultant to manage this process. Eugene Corrigan (who is both a member and a Sponsor of the Club - Corrigan Construction) has been involved in the sub-committee project and has supported the club with submitting the planning applications and building control applications and therefore is well placed to run this process for us. We have therefore requested that Eugene undertake this work on behalf of the Club.

JM noted that the terms and conditions require one single contractor to deliver all aspects of the improvements program and the tender must be on a fixed price basis. Additionally, all elements of the program must be delivered in order to receive the grant funding.

In order to minimise any impact that the works could have on our membership, we do not envisage any works commencing until October/November 2026.

It is therefore likely to be some months before we can share any potential drawings and designs that could bring to life what the canopy, in particular, could look like to ensure that our members are supportive of the plans before any work commences.

We would envisage that a press release is likely to be shared in the coming weeks and we will also be reaching out to the community groups/schools/organisations that supported our application to thank them and make them aware that our application was successful – now the hard work really begins!

4	SECRETARY'S REPORT	ACTION
	<p>AM provided the following update:</p> <p><u>Investments/New Equipment</u></p> <ul style="list-style-type: none"> ▪ Other than new court benches last October, there have been no other significant investments. ▪ We did however install score tubes, following a club member's request that the committee consider this. So please keep your suggestions coming. <p><u>Membership</u></p> <ul style="list-style-type: none"> ▪ Total members now: 177, down from 195 last year (reduction of 18) ▪ Slight increase in Adults (returning members and a couple of novice's converted to full membership) ▪ Novice membership has halved. We are also seeing that few convert to full membership. The committee recognise this is something we need to look at going forward and introduce ways to get newer members more integrated into the club and playing regularly so they can see the value. ▪ Family membership has remained static ▪ Children (under 18). Whilst this had picked up last year it has dropped again. Whilst some work has been done this year by some of the parents to get regular junior groups running the uptake hasn't been great. Definitely more work to do here to keep juniors engaged and to get them passionate about tennis. ▪ 18+ in full time education has also reduced from 7 to 5 	

- Associate members also reduced from 15 to 10, with the increase in fee cited by a few as the reason.
- Parents remained static

	TOTAL	FEMALE	MALE
Adults:	93 (88)	59	34
Novice:	9 (18)	3	6
Family members:	25 (25)	15	10
Children (under 18):	30 (38)	21	9
18+ in full time education:	5 (7)	2	3
Associates:	10 (15)	1	9
Parents:	5	2	3
	177	103	74

Additionally, we now have c.340 individuals registered across the wider community to use Pay & Play, which is providing a great source of additional income for the Club.

Courts & Facilities

- I'd like to recognise the great support from many in the Club who help with so many aspects of both the day to day running of the facilities to supporting with special events. Scared to specifically mention anyone for fear of upsetting anyone I miss out, but have to provide special thanks for Stephen Cutherbertson who's contribution is phenomenal!

Coaching & internal tournaments

- Nikki continues to be incredibly busy and the work she does with the juniors in particular has been applauded all round. On behalf of the Club, she ran the Seskinore Tennisfest, which was brilliant and the schools and community group were delighted.
- Many thanks also go to Nikki for organising and hosting the America Doubles and other fun competitions throughout the year as well as organising the internal leagues, singles & double ladders, all of which are all greatly appreciated by the Club.

Club Night/Social Play Tennis

- Many thanks go to Mairead Catterson & Emma Arkinson for managing the Friday night social play tennis.

Secretarial/Admin Staff

- Clubhouse rental rates annual review completed and no changes recommended. Details were included in the attachment sent with the AGM invite.

4	TREASURER'S REPORT	ACTION
	<p>BC provided the Club's Financial statements (P&L for the account year ended 31st August 2025 and a summary of the current bank account balances). The accounts reflect that it had been another strong year financially for OLTC - see pages 6-7 for details & highlights.</p> <p>BC also advised that the work had been completed now to convert the club to a Company limited by guarantee. There was also extensive communication with HMRC to ensure our status as a Community Amateur Sports Club was retained/protected.</p> <p>BC noted that the Club's accounting year has also now been changed to 1 January – 31 December and that the Club will now have to file annual accounts going forward.</p> <p>BC also advised that the Club property (land/courts/buildings), which were previously under the ownership of the Club's Trustees had also been transferred across to Omagh Lawn Tennis Club Limited.</p>	

AMENDMENTS TO THE CLUB'S CONSTITUTION		ACTION																				
	<p>BC noted that the draft Constitution that has been circulated for approval has been updated to reflect that the:</p> <ul style="list-style-type: none"> ▪ the AGM will now be before the last day of March, given the amended to Club's financial year. ▪ There is a potential to use proxy votes for future AGMs & SGMs. Whilst the mechanics would need to be considered, it would mean that it could be possible to introduce proxy votes if deemed necessary by the Management Committee. <p>A vote was held by those present who agreed to the changes proposed to the draft Constitution, which will be updated and signed.</p>	NEW amended constitution to be signed																				
MEMBERSHIP FEES 2026/2027		ACTION																				
	<p>The membership fee proposal had been circulated to all adult members, which reflected no proposed changes to the fees being charged.</p> <p>JM highlighted that Tennis Ireland had increased the annual affiliation fee for adults from £14 to £20 and for juniors from £7 to £10. It was also noted that the fee also had to be paid for all associate members, not just full members. The proposal was that the Club absorbed this increased cost rather than passing it onto the members.</p> <p>JM noted that whilst a commitment had been made last year to look at enhanced value through providing tennis coaching on Club tennis nights this hadn't been delivered. JM assured all that this would be looked at with a view to introducing it in the Spring of 2026.</p> <p>The Membership fee table was also updated to ensure that all members were clear on the steps to take if they were not immediately renewing their playing membership but wanted to continue to be a non-playing member of the club and not to be removed the Club WhatsApp group.</p> <p>The proposed Membership fee structure for 2026/2027 was approved.</p>	APPROVED membership fees to be circulated to all members.																				
5	ELECTION OF NEW COMMITTEE	ACTION																				
	<p>JM noted that all existing committee members would be standing down from their roles and thanked them for their commitment and hard work, which had ensured that the club has gone from strength to strength over the past year.</p> <p>JM advised that nominations had been received for all the new committee roles, which would now be put forward to the AGM.</p> <p>Before doing so JM asked if there were any other members present who hadn't yet put themselves forward, but who would like to be considered for any of the roles. No new nominations were received.</p> <p>The nominations that had been received for the new 2025/2026 committee, which were all approved, were as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Chairperson:</td> <td>Jim McCann</td> </tr> <tr> <td>Secretary:</td> <td>Adam McGlue</td> </tr> <tr> <td>Treasurer:</td> <td>Bridget Collins</td> </tr> <tr> <td>Membership Registrar:</td> <td>Linda Stewart</td> </tr> <tr> <td>Competition Events Organiser:</td> <td>Edwin Johnson</td> </tr> <tr> <td>Clubhouse & Social Events Officer:</td> <td>Gillian McCrory</td> </tr> <tr> <td>Sponsorship Officer:</td> <td>David Grainger</td> </tr> <tr> <td>Youth & Child Safeguarding Officer (& Children's Officer):</td> <td>Karen Atchison</td> </tr> <tr> <td>Youth & Child Safeguarding Officer (& Children's Officer):</td> <td>Kevin Grimes</td> </tr> <tr> <td>Club Facilities/Health and Safety officer:</td> <td>Conor Loughrey</td> </tr> </table>	Chairperson:	Jim McCann	Secretary:	Adam McGlue	Treasurer:	Bridget Collins	Membership Registrar:	Linda Stewart	Competition Events Organiser:	Edwin Johnson	Clubhouse & Social Events Officer:	Gillian McCrory	Sponsorship Officer:	David Grainger	Youth & Child Safeguarding Officer (& Children's Officer):	Karen Atchison	Youth & Child Safeguarding Officer (& Children's Officer):	Kevin Grimes	Club Facilities/Health and Safety officer:	Conor Loughrey	
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	<p>PRO: Claire Martin</p> <p>JM welcomed the new committee and thanked Anne Louise Hicks, who had decided not to seek re-election, for the many years of service that she had given to the Club as a committee member, which was greatly valued and appreciated by all. Thanks were endorsed by all in attendance.</p>	
6	ANY OTHER BUSINESS	
6.1	<p>Nikki Hawkes raised concerns regarding ability to achieve desired levels of coaching hours after being informed that adult beginners coaching could not extend past 7pm on Court 1. This had been discussed by the Committee following multiple complaints raised by members unable to book court time during peak times. JM proposed that we review and update the Coaching Agreement with Nikki but advised the 7pm curfew must be adhered to in the interest of all Club members.</p>	Review of Coaching Agreement
6.2	<p>Thelma Fitzgerald raised the decline in Juniors with an approximate 20% reduction in Junior Memberships in 2025 vs 2024. Nikki advised the challenges in getting Juniors to want to compete and further develop and it was raised that we previously had a Junior sub-committee to support and facilitate development. JM confirmed that this will be picked up by the new Committee to take this forward.</p>	Junior Sub Committee to be formed
	<p>JM thanked everyone for attending and closed the meeting.</p>	



OMAGH LAWN TENNIS CLUB

Profit And Loss Account for Year Ended 31 August 2025

<u>Income</u>	<u>2024/2025</u>		<u>2023/2024</u>		<u>Comments</u>	
Membership Fees Collected	£	25,695.80	-4.0%	£	26,779.00	Slight reduction - increase in junior numbers but with reduced fee (down from £80 to £50) and low renewal rate of novice members
Pay and Play	£	5,085.00	43.5%	£	3,544.50	Significant uplift as a result of easier access to booking system
Light Tokens/Money	£	2,438.00	86.0%	£	1,311.00	Significant increase in light money banked
Hire of Clubhouse	£	4,090.50	-7.5%	£	4,420.00	Clubhouse income was slightly down, as rates were standardised to ensure fair and transparent charging structure.
Courtside advertising	£	490.00	-76.1%	£	2,050.00	Previous year was higher due to updating the arrangements with our previous sponsors. Two new 3 year sponsors in 2024/2025
Internal Tournament (profit/loss)	£	135.00		£	-	
Senior & Masters Tournaments (Profit/Loss)	-£	438.71	-146.1%	£	951.77	Sponsorship payments received late, but the tournaments were successful both in promoting the club and from a financial perspective
Coaching Profit & Fun Days	£	3,630.00	-2.6%	£	3,725.00	Nikki continues to provide great support to our members and the community with coaching on both an individual & group basis
Interest Received	£	1,252.77	801.8%	£	138.92	Account balances are being actively managed and swept to hirer paying accounts
Sale of branded products	£	90.00		£	-	
Total Income	£	42,378.37	-1.3%	£	42,920.19	
<u>Expenses</u>						
Tennis Ireland Capitation	-£	2,051.00	-6.1%	-£	2,184.00	Slight reduction as a result of profile mix with a year on year increase in the number of junior players
Tennis Ireland Court Fees	-£	480.00	33.3%	-£	360.00	Tennis Ireland increased court fees in 2025 from £90 to £120 per court
Electricity	-£	2,661.12	50.3%	-£	1,770.35	Significant increase - out of contract since 11/2023 & estimates since 04/2024. Actual reading & catch up payment in 07/25 (FYI £1,970 in 2023)
Insurance	-£	2,570.00	14.5%	-£	2,245.00	Annual premium increased - now includes Ltd company status and public liability cover increased from £5m to £10m
Clubhouse Catering/Cleaning, etc.	-£	2,444.68	8.5%	-£	2,252.39	Slight increase largely due to increased costs of cleaning & handtowel products
Heat - Oil	-£	1,034.00	-27.3%	-£	1,423.00	Reduced oil prices
Water	-£	102.04	-43.6%	-£	180.96	
Phone and Internet	-£	359.76	10.0%	-£	326.91	Includes 13 months internet costs
Website Costs	-£	333.07	6.6%	-£	312.40	
Courts/Grounds Maintenance	-£	2,211.18	-23.4%	-£	2,884.80	Less materials required to upkeep/improve the courts.
Legal Fees	-£	360.00		£	-	Accountants fees to set up Ltd. Co. Constitution changes/CASC status completed by the committee keeping costs to a minimum
Purchase/Sale of Balls	-£	674.25	24.4%	-£	542.20	Significant increase on last year - alternative ball suppliers to be used going forward
Health, Safety and Fire Risk Costs	-£	374.00	-69.8%	-£	1,236.80	Significant reduction in work required to ensure adherence to H&S requirements, reflecting great improvements made in previous year
Marketing/Branded Products	-£	332.53		£	-	Purchase of towels, hats, etc.
Acebook Online Booking	-£	620.30	-17.9%	-£	755.36	Reduction in fee charged
Grants Received/Applied for	-£	885.00		£	-	Cost of survey & building control application to support grant application
20th Anniversary Clubhouse Party	-£	411.98		£	-	The Clubhouse's 20th Anniversary celebration was part funded by the club
Charitable Donations	-£	160.00	-52.9%	-£	340.00	
Bank Fees	-£	254.31	-33.8%	-£	384.19	Minimised volume of transactions with charges
Paypal Fees	-£	861.32	31.5%	-£	654.91	Greater number of on-line Pay & Play bookings. Pay Pal reduced fee structure to be applied Q4 2025
One Card Fees	-£	32.00		£	-	
Training Courses	-£	106.00		£	-	Safeguarding courses
New Equipment/ Capital Expenditure	-£	4,005.00	45.6%	-£	2,751.00	New court benches & fire proof filing cabinet
Total Expenses	-£	23,323.54	13.2%	-£	20,604.27	
Total Loss / Profit	£	19,054.83		£	23,355.92	Total income marginally down & one off costs (c.£3.8k) account for reduction in profit - underlying results continue to be strong

Summary of Bank Accounts					
	Interest Rate	<u>08/11/2025</u>	<u>31/08/2025</u>	<u>31/08/2024</u>	<u>31/08/2023</u>
Ulster Bank					
No 1 Account	0%	£ 610.69	£ 2,863.88	£ 45,560.75	£ 21,326.10
No 2 Account	0%	£ -	£ 39.45	£ 3,324.01	£ 1,697.16
Reserve Account	0.95%	£ 6.71	£ 8,846.16	£ 22,333.94	£ 8,098.01
NEW Co Current Account	0%	£ 851.18			
NEW Co Reserve Account	0.95%	£ 12,191.27			
Virgin Savings Account	3.49%	£ 79,135.10	£ 78,675.55	£ -	£ -
Paypal	0%	£ 0.71	£ 19.00	£ 213.04	£ 15,668.55
Total		£ 92,795.66	£ 90,444.04	£ 71,431.74	£ 46,789.82



OMAGH LAWN TENNIS CLUB

DECLARATION

It is hereby certified that these minutes are an accurate recording of the Annual General Meeting and the Club's Financial Statement for the year ending 31st August 2025.

Signed Chairperson (Jim McCann)

Signed Secretary (Adam McGlue)

Date: